

September 2020

Tyrone Middle School

Center for Innovation & Digital Learning

School Reopening Processes & Procedures



GENERAL INFORMATION

Welcome back to school! We are so excited to have your child back with us once again. Due to the continued challenges presented by Covid-19, we will have some temporary revised processes to ensure your child's wellness and safety. Our main priority at Tyrone Middle is to ensure that the safety of our scholars and staff members is our top priority! Please take a few minutes of your time to familiarize yourself with the information found in this newsletter. As always, if you have questions, please do not hesitate to call the school. We are excited about our scholars' return for this new school year!

Go EAGLES!

FACEMASKS

- Scholars will wear masks at all times while at school, unless they are eating or during a time set aside for a mask break. Masks must have the student's name in permanent marker on the outside. Approved masks must completely cover the student's nose and mouth.
- All scholars will receive five washable masks at the beginning of the school year, scholars may wear their own mask as long as it completely covers their nose and mouth.
- Scholars must wear their face mask as they exit the car each morning. Scholars without a mask will be asked to remain with their parent in the car until they have their mask on.
- Face coverings must cover both the mouth and nose completely and fit snugly against the sides of the person's face with little or no gaps.
- Face coverings must be made of solid material, and not lace, mesh, crocheted, made of other largely porous material or have exhalations valves or vents that allow air to be exhaled through a hole in the material.
- The school principal or department head, or their designee in their absence, shall have the final authority to determine the acceptability of a particular face covering.

PERSONAL PROTECTIVE EQUIPMENT

- All administration, faculty, staff, scholars, and any other approved individuals on campus will be required to wear face masks or face coverings during the school day.
- Protective shields will be available for staff based on need.
- All staff members and scholars will receive five masks from our school district.



CLASSROOM ENVIRONMENTS

- Student seating has been revised to allow for the largest space possible between scholar desks.
- Waterless soap stations are located throughout the campus to ensure that scholars clean their hands throughout the day. Teachers may require scholars to clean their hands before and after all transitions.
- Scholars may bring their own sanitizer to school and will have access to it throughout the day. Scholars will not be required to use sanitizer as waterless soap will always be available and has been proven to be equally effective.

“Student seating has been revised to allow for the largest space possible between student desks”

STUDENT WELLNESS EXPECTATIONS

Each day parents will be asked to assess their child’s health before bringing them to school. Scholars with any of the following symptoms should not come to school:

1. Temperature above 100.4
2. Fever and Chills
3. Vomiting or gastrointestinal issues
4. Chronic cough
5. Shortness of breath
6. Loss of taste or smell
7. In general, if your scholar is not well, they should stay home

ARRIVAL

16 Staff members are assigned duty at various locations throughout the campus to provide supervision.

- All walkers and car riders will be allowed onto campus beginning at 9:10 am and will be held in Café B.
- All scholars arriving to campus prior to 9:10 will be **REQUIRED** to register and attend Extending Learning Program (ELP) in Café B. ELP begins at 8:30 and ends at 9:10.
- Bus riders will be dismissed from bus by an adult/administrator no earlier than 9:15

All scholars will report directly to their 1st period classroom at 9:15 a.m.

BREAKFAST

- Three lanes separated by safety cones with signage every six feet for scholars to get their grab-n-go style breakfast
- Cashier at every lane to get student numbers
- One grab-n-go lane for car-riders and ELP scholars in the front of the building
- Once scholars obtain their breakfast they will walk straight to class.
- Administrators and staff will monitor crowd control and social distancing

Bell Schedule 2020 – 2021 School Year

| Period | First Lunch | Second Lunch | Third Lunch |
|-----------|--------------------------------|--------------------------------|-----------------------------|
| 1 | 9:40 - 10:29 | 9:40 - 10:29 | 9:40 - 10:29 |
| 2 | 10:34-11:20 | 10:34-11:20 | 10:34-11:20 |
| 1st Lunch | LUNCH 11:25 - 11:55 | | |
| 3 | 12:00 - 12:46 | 11:25 - 12:11 | 11:25 – 12:11 |
| 2nd Lunch | | LUNCH 12:16 - 12:46 | |
| 4 | 12:51 - 1:37 | 12:51 - 1:37 | 12:16 - 1:02 |
| 3rd Lunch | | | LUNCH 1:07- 1:37 |
| 5 | 1:42 - 2:28 | 1:42 - 2:28 | 1:42 - 2:28 |
| 6 | 2:33 - 3:19 | 2:33 - 3:19 | 2:33 - 3:19 |
| 7 | 3:24 - 4:10 | 3:24 - 4:10 | 3:24 - 4:10 |

CLASSROOM SETUP

- Per district guidelines, teachers have approximately 8 feet of space from their designated front of the class to scholar desks/tables. In this area there will be the teacher desk, filing cabinet, bookshelf, and any other essential furniture needed. The remaining area of the classroom must be designated for scholar desk/tables.
- Most classrooms will be set up to accommodate up to 20 scholars with desks (looking at approximately 20 ft² per scholar space).
- Scholars will be required to wear masks in any scenario in which the classroom cannot space scholars 6 ft. or more apart at any time.
- Teachers and scholars are asked to sanitize scholar work areas during the last 5 minutes of each class period. Cleaner and wipes will be provided for each classroom. Responsible and trustworthy scholars can assist in this process.



CLEANING

- Each day our school will be thoroughly cleaned using a rigorous protocol outlined by our District. You can view the cleaning processes utilized in my principal email.
- Our plant operators will also be cleaning high touch surfaces throughout the day.
- Teachers will be provided with their own individual, safety approved sanitizing products so that classrooms can be wiped down throughout the day. Shared supplies will be minimal, and sharing will not take place without sanitizing any materials and hands first.

BUS INFORMATION

- Face masks or coverings are required to be worn by all scholars while riding the bus.
- Busses will load and scholars will be seated from the back of the bus to the front.
- Busses will unload from the front to the back.

SICK ISOLATION ROOM

- Face Any scholar exhibiting symptoms for Covid-19 will be placed in a designated room inside the school clinic. The scholar will be under direct supervision until a parent or guardian can come to school to pick them up.
- Any parent that receives a call from our school nurse regarding symptoms for Covid-19 is expected to come to the school immediately to retrieve their child. We ask that you arrive to school no longer than thirty minutes after receiving communication from our school nurse.
- Parents will sign their scholar out in the main office, then travel to the 66th street entrance to pick them up. The scholar will be escorted to their guardian's vehicle by a member of the Tyrone Middle School staff.

MYPACS

- Families who select My PCS online for the first quarter will continue to be an important part of our school community. Teachers will be reaching out regularly to all families to ensure that your child is progressing and having a successful school experience.

WATER BOTTLES

- Water Bottle stations were installed in the center of campus on D wing.
- Clear water bottles, containing water only, will be allowed in classrooms and hallways; other beverages will be confiscated.
- Scholars will be allowed to refill water bottles before school, during lunch, and after school.

TITLE I: *BACK TO SCHOOL NIGHT*

AND

6TH GRADE ORIENTATION

- Title 1 *Back to School Night* will be September 23rd.
- A virtual platform will be utilized to engage families and community partners virtually.
- 6th grade meet and greet will take place virtually on August 20. Parents who missed this event can watch it via a link provided on the school website.

LUNCH

- Three lunch periods will be offered throughout the day:

11:25-11:55; 12:16-13:46; and 1:07—1:37

Designated Lunch Areas

- Cafeteria A (up to 48 scholars) Cafeteria B (up to 68 scholars), Gymnasium (up to 154 scholars)
- Scholars are assigned to a specific cafeteria according to their class. Assigned seats will also be enforced during all three lunches.
- Scholars must report to their assigned cafeteria and assigned seat for lunch.
- All food and beverages must remain inside the cafeterias. No food items will be allowed in hallways or classrooms



HALLWAY TRAFFIC FLOW

- Staff members will be assigned specific stations to direct scholars to keep walking without stopping to socialize. Congregating among scholars will be discouraged. Scholars must remain at least 6 feet from each other.
- Teachers will be required to stand at their doorway during class changes to monitor scholars during passing periods.
- All Staff and Scholars are expected to walk on the right side of the hallways.

DISMISSAL

Scholars will be dismissed directly from their classrooms. We will be using a process to expedite your child's dismissal to their bus, or your vehicle as quickly as possible. Please be patient during the first weeks of school while we finetune our processes. Dismissal will begin promptly at 4:08 pm each day.

- 16 Staff members are assigned duty at various locations throughout the campus to provide supervision
- Car riders dismiss via the west walkway to the back, car circle gate
- Walkers dismiss through front entrance near café B
- Bus riders exit on bus loop patio

Buildings A-C exit through C wing hallway

Buildings D-I exit through MP1 hallway

- At 4:08 p.m. all walkers, car riders dismissed (released by school-wide PA announcement) all staff on duty ensure scholars report directly to their designated location (NO SOCIALIZING/ CONGREGATING)
- **ALL CAR RIDERS WILL STAY IN THEIR DESIGNATED PAINTED PICK UP SPACE.** Scholars will not be dismissed from their space until their guardian's car is visible in the pickup line.
- At 4:08pm the first 5 busses will be dismissed by PA announcement.
- Remaining busses will be dismissed in waves as the busses arrive and announced over the PA system

All scholars will be released by 4:20pm.



GENERAL COMMUNICATION

The district will continue to provide regular updates in the following ways:

1. All information will be continuously updated on the dedicated COVID-19 district webpage: www.pcsb.org/coronavirus
2. Families and community members will receive district updates via district School Messenger phone calls, texts and emails, FOCUS messages and social media posts. Employees will receive updates via district email with after-hours School Messenger phone calls, texts and emails, as needed.
3. If the need for districtwide closure arises, this information will be shared using the following methods:
 - School Messenger phone call
 - Text and email to all families and staff
 - Post on district website homepage
 - Post on all district social media
 - Local media outlets

CONTACT INFORMATION

- We want to ensure that you continue to receive updated school and district information so please update your contact data in Focus. You can receive phone calls and I is recommended that you opt-in to receive emails and text messages. Go to pcsb.org/contactinfo

SCHOOL HOURS

- Normal school hours
9:40 a.m. – 4:10 p.m.

ADMINISTRATION:

Robin Mobley, Principal
Assistant Principals:

Kristopher Corbett
Jason Helbling
Danielle Williams

FIELD TRIPS AND EXTRACURRICULAR ACTIVITIES

STUDENT ACTIVITIES

- **Field trips** will not be scheduled the first quarter of the 2020-2021 school year. Further communication will be provided regarding field trips scheduled for subsequent quarters and will be based on recommendations from the Department of Health and Centers for Disease Control and Prevention (CDC).
- **School-based clubs** will continue to operate, following all Pinellas County Schools (PCS) protocols and CDC guidelines if held on campus. At this time, it is recommended to utilize a virtual platform when possible through the first quarter of the school year.
- **Extended Learning Program (ELP)** will continue to occur. Parents should contact their individual school for the days, times and manner that ELP will occur.
- As of July 1, **high school athletic teams** are only approved to participate in outdoor, voluntary workouts in small groups. A determination on school-year athletics will be made in conjunction with the Florida High School Athletic Association later in the summer. Updates will be posted to this page. As of July 1, no decision on **middle school athletics** has been finalized.
- All **student competitions** held within the district, but not sponsored by PCS, must be approved by the appropriate content specialist. Evidence must be shown that competition organizers are following all recommended CDC and district guidelines before schools/scholars will be allowed to participate.
- All **student competitions** held outside the district must be approved by the appropriate content specialist and the area superintendent/chief. Evidence must be shown that competition organizers are following all recommended CDC and district guidelines before schools/scholars will be allowed to participate.

PARENT ACTIVITIES

- **No PTA- or Booster-sponsored events** will be scheduled for the first quarter of the 2020-2021 school year. No **PTA- or Booster-sponsored events** for the second through fourth quarters will be approved at this time. Further communication will be provided regarding events scheduled for later in the school year and will be based on recommendations from the Department of Health and Centers for Disease Control and Prevention.
- **PTA Meetings** should be held virtually for the first quarter of the 2020-2021 school year. Further communication will be provided regarding PTA meetings scheduled for subsequent quarters and will be based on recommendations from the Department of Health and Centers for Disease Control and Prevention.
- **School Advisory Committees (SAC)** meetings will follow the same meeting structure as the Pinellas County School Board meetings. Currently the School Board meetings are conducted in a virtual format, thus so should the SAC meetings. SAC meeting structure will continue to align with the School Board meetings throughout the school year. Once meetings are held in person, all CDC and Department of Health guidelines must be followed by SAC members and visitors.



Vision: 100% Student Success

Mission: Educate and Prepare

Each Student for College, Career and Life